



Application for Release of Easement

Natural Area Open Space (NAOS) & Vista Corridor Easements

Per Revised Code, Section 47-123 - 47-125

PLEASE NOTE: This is an application only, and in no way guarantees the release of any easements.

Type of Easement: _____ Project Number: _____ - RE - _____
Property Address: _____ Parcel Number: _____

Applicant: _____
Phone: _____ Fax: _____
E-mail: _____
Address: _____

Owner: _____
Phone: _____ Fax: _____
E-mail: _____
Address: _____

Submittal Requirements:

In order to review the easement release request, the following information must be submitted:

1. Evidence of property ownership, such as Title Report; must be current (within the past 30 days). This serves to verify that the party requesting the easement release is the party having interest in the easement.
2. A legal description of the easement to be released on 8 ½" x 11" paper. A graphic of the easement to be released on 8 ½" x 11" paper. Documents must conform to Maricopa County Recorders office guidelines including ½" borders on all sides, 10-point font, no faxes or copies.
3. Written explanation of the reason(s) the owner requests the easement be released on 8 ½ x 11. Please provide justification of why this proposal is of equal or greater benefit from an environmental design standpoint than the current NAOS alignment. Include such factors as topography, native plant density, boulder outcroppings, NAOS continuity with adjacent properties, and wash and animal corridors.
4. Copy of the original recorded plat map that dedicated the easement.
5. Non-refundable processing fee of \$_____.
6. If NAOS is requested to be released without being rededicated elsewhere on site, submit documentation that the minimum required amount of NAOS is still being met. NOTE: Any net decrease in NAOS area may result in additional Water and Sewer Impact and Development Fees.
7. If it is necessary to dedicate additional area to replace that which is being released to meet the minimum requirements for the lot, provide signed dedication documents and a new legal description and exhibit all on 8 ½" x 11" paper. Documents must conform to Maricopa County Recorders office guidelines including ½" borders on all sides, 10-point font, no faxes or copies.
8. Three copies of the revised 24" x 36" grading and drainage site plan.
 - Additional information may be requested during the review process.
 - Review time will be 30 days from the time of receipt of a complete submittal.

NOTE: Any net decrease in NAOS area will result in additional Water and Sewer Impact & Water Resource fees.

To receive a recorded copy of your release of easement include a self-addressed envelope with your submission.

Applicant Signature _____

Date _____

Official Use Only:

Request: ☐ Approved ☐ Denied Staff Signature: _____ Date: _____

Planning & Development Services Department

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